



Department of Administration  
Business Operations Division

Tom Barrett  
Mayor

Sharon Robinson  
Director of Administration

Cheryl L. Oliva  
City Purchasing Director

May 12, 2008

ADDENDUM NO. 1

RE: BID 0000002082 (REBID #2)  
Service: VSC for HVAC Maintenance  
**Scheduled to open: May 22, 2008 at 2:00 PM**

**NOTICE TO BIDDERS:**

On May 1, 2008, you received notice of the above subject bid. Please make note of the following additions:

1. Clean enclosures and vacuum fins of the Wall Fin Radiation Units located on the North wall of Room #15.  
Length of the Wall Fin Radiation Units in this room is approximately 40'.

This certificate is to be signed and submitted with your bid response and returned before 2:00 PM of the opening date, to the Department of Administration – Business Operations Division, Procurement Services Section, Room 601, City Hall, 200 E. Wells St., Milwaukee, WI 53202, Attention: Michael Drzewiecki.

**ANY ADDENDUM NOT RECEIVED BY 2:00 PM ON MAY 22, 2008 MAY RESULT IN BID REJECTION.**

Sincerely,

Michael T. Drzewiecki  
Procurement Specialist

This is to certify that I/we have read the above and the attachment, and have incorporated it in my/our bid.

DATE \_\_\_\_\_ SIGNED: \_\_\_\_\_

NAME OF FIRM: \_\_\_\_\_

File: Bid 2082

REF: ADD BID 2082 (REBID #2) -1